

**American Society of Head and Neck Radiology**  
**2020 Annual Business Meeting**  
**Friday, September 11, 2020: 6:00 pm EDT**  
**Via Zoom Call**

**Minutes**

**1. Call to order**

ASHNR President, Dr. Caroline Robson called the meeting to order at 6:03 pm.

**2. Approval of the 2019 Annual Business Meeting Minutes**

Dr. Kristine Mosier received approval of the October 5, 2019 Annual Business Meeting Minutes.

**3. Reports**

**President Report:**

Dr. Robson thanked and congratulated Dr. Ilona Schmalfuss on a wonderful meeting. She then thanked and recognized Drs. Karen Moeller, Amy Juliano, Hilda Stambuk, and Deborah Shatzkes who are rotating off the Executive Committee. She thanked ESI for their assistance and work in transforming ASHNR20 into a virtual meeting and ASNR management staff for their assistance with administration and webinars. She recognized and thanked Dr. Christine Glastonbury for her extraordinary work in developing the ASHNR Talking Heads & Necks webinar series and collaboration with ESHNR on a new monthly webinar series. She also thanked Dr. Nick Koontz for his work as Website & Social Media Chair and implementation of a new website.

She noted the unusual circumstances this year due to the COVID pandemic and thanked all for their continued participation in the ASHNR meeting.

**President-Elect and Program Chair Report:**

Dr. Ilona Schmalfuss reported meeting registration was 1,132 as of that morning, and very notably included more than 400 international participants. She noted the top five countries for international registration, with the United Kingdom having the most, followed by Australia, the Netherlands, Brazil, and Saudi Arabia. She seconded Dr. Robson's recognition of the efforts of Dr. Glastonbury and Dr. Koontz, and thanked everyone for attending.

**Vice-President Report and Membership Report:**

Dr. Nancy Fischbein reported ASHNR membership is very robust, having reached 958 members as of August, which is more than 100 better than this time last year. She welcomed all new members and thanked the Membership Committee for their service.

**Treasurer Report:**

Dr. Ashok Srinivasan thanked the Finance Committee and reported the organization to be financially healthy with a more than \$3,000,000 fund balance. The portfolio was kept in the moderate risk category and continues to do well. He noted that an audit of the 2018 and 2019 books has helped to affirm ASHNR accounts.

**Rules Committee Report:**

Dr. Stambuk called for a vote on the Bylaws amendments for:

- Allowing electronic submission of applications to the Membership Committee
- Correcting the Education Committee Vice Chair nomination process
- Changing the name and role of the Website Committee to the Website & Social Media Committee
- Adding a section on the management of Core Curriculum funds

These amendments were approved.

**Nominating Committee Report:**

Dr. Shatzkes presented and received approval for the following 2020-2021 Executive Committee Slate:

President: Ilona M. Schmalfuss, MD  
President-Elect: Nancy J. Fischbein, MD  
Immediate Past President: Caroline D. Robson, MB, ChB  
Vice President: Ashok Srinivasan, MD  
Treasurer: Kristine Mosier, DMD, PhD  
Secretary: Christine M. Glastonbury, MBBS  
Senior Member-at-Large: Gul Moonis, MBBS  
Junior Member-at-Large: Nicholas A. Koontz, MD  
Rules Committee Chair: Ashley Aiken, MD  
Education Committee Chair: Philip R. Chapman, MD  
Education Committee Vice Chair: Barton F. (Char) Branstetter, MD, FACR  
ACR Councilor: Bruno Policeni, MBA, MD

The 2020-2021 ASHNR Executive Committee assumes office upon the conclusion of the September 11, 2020, Annual Business Meeting during the 54th Annual Meeting and continues in office through the conclusion of the 2021 Annual Business Meeting during the 55th Annual Meeting.

**Education Committee Report:**

Dr. Christine Glastonbury thanked Dr. Schmalfuss and Dr. Juliano for their planned participation in the first ASHNR-ESHNR webinar, which will occur on September 22. She also thanked Dr. Phil Chapman for all of his assistance as Education Committee Vice Chair.

**ACR Councilor's Report:**

Dr. Bruno Policeni provided the ACR Councilor's Report, noting that 750 individuals attended the ACR Meeting which was virtual this year. 50 resolutions were considered by the council. 6 COVID related Resources were established (acr.org). Included in ACR priorities will be stopping cuts to Radiology and other medical specialties attempting to recover from the pandemic's devastating impact.

**4. Old Business:**

There was no old business to discuss.

**5. New Business:**

Dr. Nick Koontz provided an overview of the planned new website and gave attendees a sneak preview of the new design.

**6. Recognition of Outgoing President:**

Dr. Schmalfuss thanked Dr. Robson for her service and her impact on the society over the past year. Dr. Robson thanked the entire Executive Committee and all members for their support and hard work.

**7. Adjournment**

There being no further business, Dr. Schmalfuss adjourned the meeting at 6:30 pm.

Respectfully submitted,

Kristi Olson  
ASHNR Director of Operations